



Steeton-with-Eastburn Parish Council

The Minutes of the Meeting held at the Eastburn Junior and Infant School, Wednesday 6 June 2007.

Present: Councillor Dr. Harding (Chairman), Councillors Mrs. Blagden, Mrs. Emmott, Hargreaves, Mrs Lear, Mrs Mitchell, Miss Moorhouse, Mullen, Mrs Townend, and Weller.

In attendance: Mrs. C. Brown, Clerk
Councillor Mallinson, District Councillor
1 Member of the press
7 Members of the public

07/101 Apologies
Apologies were noted from Councillor Kelly, District Councillor

07/102 Declaration of Interest
None

07/103 Minutes
Resolved- That the Minutes of the Council Meeting held on 16 May 2007 be approved and signed by the Chairman.
Update on matters discussed at the meeting held 16 May 2007
The clerk's update report is appended to these minutes. (Appendix 1)
TRO on Station Road: Councillor Mallinson informed the meeting that the objections had been withdrawn and this matter would probably not be referred to the Area Committee.
Pursuant to Minute 07/088, Sign for the football field: It was reported that the sign was in the process of being fitted at the football field.

07/104 Police Issues
i) Crime figures for April 2007 were noted:

- o 2 criminal damage
- o 8 anti-social behaviour
- o 9 youth nuisance
- o 1 vehicle crime
- o 1 burglary
- o 0 violent crime
- o 0 serious violent crime

ii) Police Tasking Meeting
Councillor Mrs. Blagden reported on the last tasking meeting:

- o Tickets had been issued to illegally parked cars on Chapel Road, Station Road and Game View. The PCSO's are issuing warnings regarding parking on footways
- o There has been damage to the school gate by the MUGA. The police will patrol this area over half term and have liaised with the caretaker regarding anti-climb paint.
- o Speedwatch had been operative utilising two local volunteers and this will be repeated.
- o The police have had talks with residents of Elmsley Street and the situation has improved.
- o The PCSO had requested that the boat on Green Lane be removed.
- o The police had not received a report about the glass on the Keighley Road Recreation Ground on the weekend 12/13 May.
- o The police have patrolled the area around Steeton School and reminded drivers about parking on the pavement and the use of seatbelts.
- o The police are also monitoring the situation with parking on both sides of Chapel Road at the Barrows Lane end.

- iii) Reports for communication with the police at the next Tasking Meeting
- Problems with anti-social behaviour at the top end of Eastburn Playing Field will be reported.
 - Anti-social behaviour by some residents of the local private hospital will also be reported. The Manger has requested that all members of the public report directly to him any concerns they may have.

Resolved: To invite the new manager of the local private hospital to attend a future meeting.

07/105

Transport Issues

20 mph limit on side roads in Eastburn:

Resolved: To put this to the members of the public attending the next Neighbourhood Forum Meeting.

07/106

Bowling Club

It was reported that the signed agreement had been received from the Bowling Club along with the cheque towards green maintenance.

The clerk also reported that she was having difficulty getting quotes for the work to the disabled access. Two contact names were suggested.

i) Electrical safety check: A verbal report from the electrician had highlighted that the lighting above the snooker table and the score board is not fit for purpose. Two small electrical appliances also failed the PAT test.

Resolved: All appropriate action will be taken after the receipt of the full written report.

07/107

Parish Plan

i) The Clerk reported that over 450 questionnaires had been returned which is a far higher percentage than normally expected. Each questionnaire takes, on average, 10 minutes to input into the analysis spreadsheet. This will result in over 70 extra hours work for the clerk.

ii) Resolved: That the clerk input the data in to the spreadsheet to ensure accuracy and consistency. The clerk will be paid, at her normal hourly rate, for the extra hours worked.

07/108

Play Provision Issues

i) Letter from resident regarding Keighley Road Recreation Ground. After discussion it was decided that the globe shelter should not be removed as this is a facility used by all visitors to the play area. The problem was felt to be one of enforcement by the police and park rangers.

Resolved: The clerk will write to the Chief Superintendent, Keighley Division, and ask her to address the issues raised.

Resolved: To ask the Area Co-Ordinator's Office if people serving community service orders could be tasked to clearing up the two play areas in Steeton and Eastburn.

Resolved: The clerk will reply to the resident outlining the council's reasons for not removing the globe shelter and the steps it is taking to address the problems of ant-social behaviour and vandalism.

ii) Site visit held at Eastburn Playing Field, Tuesday 29 May 200, Eastburn Parish Councillors, the clerk to the council, representatives of the Youth Service, the trail bikers and Parks and Landscapes all attended the meeting. It was felt that no progress could be made until there are assurances from Bradford Council that the Parks and Landscapes Department would support the initiative with planning, technical and project management help as well as ongoing maintenance and safety checks. A meeting will be held on Wednesday 13 June with the Technical Manager, Parks and Landscapes Department, to ascertain the level of support they are willing to give.

Bradford Council has furnished the details of drainage contractors they have used. The clerk has contacted the Sports Turf Institute to get a survey of the field.

The next Steering Group Meeting is on Tuesday 19 June at 6.30 p.m at Eastburn Junior and Infant School

07/109

Code of Conduct

i) The inclusion of paragraph 12 (2) from the Model Code of Conduct for Parish and Town Councils, Local Authorities (Model Code of Conduct) Order 2007 No. 1159 was considered and it was decided to include this paragraph in the adopted code.

ii) Resolved: To adopt the Standard's Board Model Code of Conduct for Parish and Town Councils, Order 2007 No. 1159, including paragraph 12 (2).

- 07/110 Quality Status
It was agreed that the council now meets all the criteria required for Quality Status. Help and advice can be obtained from the NALC Northern Support Officer, Mrs. E. Pearson.
Resolved: The clerk will prepare a portfolio of evidence to submit for Quality Status.
- 07/111 Seat on Green Lane
The advantages and disadvantages of locating a seat at the top of Green Lane were discussed.
Resolved: To ask the residents present at the next Neighbourhood Forum Meeting if they would support the provision of a seat.
- 07/112 Land at Ash Grove
The boundary wall needs checking to see if it is safe and the boundary hedge needs cutting back.
Resolved: That, in principle, the essential maintenance work is carried out when the title deeds are received, subject to a satisfactory quotation for the work.
- 07/113 Flower Club Festival
It was noted that organisations can approach the parish council for support.
Resolved: To grant the Steeton Flower Club £50 towards the staging of the Flower Festival.
- 07/114 Cemetery
The complaint was discussed and the sympathy expressed to the resident concerned.
Resolved: The Cemetery Superintendent at Utley will be asked to provide a sign showing the opening times of the cemetery in Steeton as 6.00 a.m. to 5.30 p.m.
- 07/115 Gardening Scheme
The possibility of a gardening scheme for elderly and disabled residents was discussed.
It was reported that Keighley Voluntary Bureau runs a scheme, 'Grass Roots', that covers all of the Keighley area.
Resolved: The clerk will investigate the Keighley Voluntary Bureau scheme and another one featured in Eastwood, Notts.
- 07/116 Flood Risk Consultation
Resolved: No comments should be forwarded to the Environment Agency.
- 07/117 Skipton-East Lancashire Rail Action Partnership
Resolved: A letter of support will be sent to the organisation.
- 07/118 Finance
i) Accounts for payment
Resolved- That the accounts detailed on the schedule presented at the meeting be paid.
ii) Credit from the Inland Revenue
The clerk informed the council that as the Annual return had been filed on-line the Inland Revenue had awarded a credit of £250 to the council.
- 07/119 Correspondence-(For information and inform future agendas.)
- Eastburn Junior & Infant School Newsletter, 18.5.07 (Circulation envelope)
 - Northern Gas Networks: Notification of the gas works to be carried out in Crosshills (Circulation envelope)
 - Relate 'Time to Talk' Initiative (Circulation envelope)
 - Area Co-Ordinator's Office: Community Clear-Up Form: This will be put on the agenda for July
 - Highways Agency: Detrunking of A629: Notification that all objections will be considered by the Secretary of State and it will not go to a public enquiry: Noted
 - Area Co-Ordinator's Office: Request for information on emerging issues over the last 6 months: The clerk will fill in the form taking the information from the minutes.
 - Wright, Atkinson & Pearson: Notification that an application has been made to the Land Registry for registration of the council's title.
- 07/120 City of Bradford Council Minutes and Reports
Councillors reported the following observations:
Standards Board: Training on the Code of Conduct will be provided by Bradford Council.
The training needs of Parish and Town Councils will be assessed.

07/121

Planning Matters:

i) Local Development Framework: Documents Received:

a) Draft Shopfront Design Guide, Supplementary Planning Document: Councillor Mullen agreed to look at this and report back

ii) Local Development Framework Comments

a) Draft Planning for Crime Prevention Supplementary Planning Document : Councillor Mullen reported that this document outlined the building security and site security measures that could be considered on applications. Crime prevention measures will have to be considered by developers.

ii) Planning Applications to be considered:

a) Two Storey Extension at 4 Heron Close, Steeton.

It was noted that amended plans are being drawn up.

Resolved: To support the planning officers' decision on the amended plans as long as there is no adverse effect on the amenities of adjacent properties and that the application conforms to Bradford Council's House Extensions Policies.

Note: 07/ 02006/FUL, Sign at The Ash, High Street, Steeton: The Conservation Officer is happy with the size, colour and layout of the sign.

Resolved: That council supports the decision of the Conservation Officer.

ii) Planning decisions to be noted:

Granted:

a) 07/01496/FUL, Dormer at 9 Murton Grove, Steeton

Refused:

a) 07/01786/CAC, Demolition of rear boundary wall at 11 Croft Street, Steeton

b) 07/00705/OUT, Single storey dwelling at 'Oldside', Shoebridge Avenue, Eastburn.

Notes:

a) 07/01624/FUL, Bungalow at Land at Hill Top, High Street, Steeton: Application withdrawn 8 May 2007

b) 07/02371/PN, Agricultural building for storage at Brighton House Farm, Whitley Head, Steeton: Prior Approval is not required.

07/122

Member's Community Reports (For information and inform future agendas)

- The hedge along the boundary of the Bowling Green on Stone Grove needs cutting back
- The weeds across the whole parish are not being killed by the spraying regime
- A grate on the footway on Skipton Road close to St. Stephen's Road is damaged. The concrete infills have degraded.
- Trees overhanging the footpath on Skipton Road from within the hospital grounds.
- The 'Keep Clear' on Station Road at the top of East Parade needs repainting.
- A Yorkshire Water grate was reported previously and has not been repaired.
- Gullies along Skipton Road and Station Road need clearing: Councillor Mullen will report this using the Bradford Council website.
- The seat at the top of the Memorial Garden needs some minor maintenance.
- The large pile of rubble and soil on the access road to the site of the new Mental Health Unit needs clearing and the landscaping reinstating.

To note the date of the next meeting-

Wednesday 4 July 2007, 7.30 p.m. at Eastburn Junior and Infant School.

There being no further business the Chairman closed the meeting at 9.28p.m.

Chairman..... Date: 4 July 2007