



Steeton-with-Eastburn Parish Council

The Minutes of the Meeting held at Eastburn Junior and Infant School, Wednesday 1 July 2009 at 7.30p.m.

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Miss Henson, Lambert, Mrs Pickard, Mrs Townend, Mrs Thompson and Weller (to 9.30p.m.).

In attendance: Mrs. C. Brown, Clerk.
2 Members of the public (to 7.40p.m.), 1 Member of the Press, Inspector Sanderson (to 8.00p.m.)

09/105 Apologies
Apologies were sanctioned from Councillor Mitchell.
Apologies were noted from Councillors Mallinson and Kelly, Ward Councillors

09/106 Declaration of Interest:
None

09/107 Minutes
Resolved- That the Minutes of the Council Meeting held on 3 June 2009 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 3 June 2009:

Minute Number	Action/Information
09/86	The work on the grant applications has prevented the Clerk from getting the June newsletter completed. It is hoped that the next newsletter can be published by August.
09/87	The Clerk has completed the application forms for the WREN Land Fill Tax Credit funding and submitted them before the deadline date. An acknowledgement of receipt of the application has been received. A copy of the application is available to members.
09/94	The accounts have been submitted to the External Auditor The mandate forms for the council's and Eastburn Playing Field Association's accounts have been completed.
09/95	A cheque for £95 has been received from the Bowling Club towards the cost of green maintenance 2009/10. A copy of the signed agreement for 2009/10 has been received.
09/99	The poster for the PACT meeting was posted in the Steeton notice-board.
09/104	The photographs of the Rose Garden have been uploaded on to the website. The potholes on Elmsley Street and Keighley Road will be repaired. The surface of Green Lane is within acceptable parameters. All other issues have been reported to Parks and Landscapes or the Cemetery team.

09/108 Police Issues

i) Police report: Inspector Sanderson circulated copies of the latest NPT newsletter showing that the crime figures are low, a total of 10, the majority of which are at the hospital. The local priorities for June were anti-social behaviour at the Bowling Club and speeding. There has been no further trouble at the Bowling Club so this has been removed from the priority list but the area will still be patrolled and the situation monitored. Speeding vehicles remain a priority and more speedwatch will be carried out. The Traffic Unit will carry out enforcement regularly on the roads in the parish. Inspector Sanderson reported that Bradford Council has a budget for flashing speed signs. The Clerk will contact the Highways officer to find out if the council can request the installation of signs on the parish roads. Inspector Sanderson also reported on the circulation of large numbers of forged £20 notes. The Bank of England website has information on how to check bank notes. PCSO Walton is patrolling the area regularly. On 3 July the Chief Constable is leading PACT patrols. Councillor Blagden will be patrolling with the Neighbourhood Policing Team and other volunteers are wanted to participate in these patrols. The next PACT meeting is in Addingham, 13 July, at the Old School Rooms and the following meeting will be held in Steeton and Eastburn.

ii) Reports for communication to the police:

- A car on Parkway parked entirely on pavement.

iii) Email from Catherine Winn, Neighbourhood Liaison Co-Ordinator:

All councillors with email facility requested that their details are forwarded to Catherine Winn so that they can be updated with incidents of crime in the area.

- 09/109 Eastburn Playing Field
i) Report of a meeting with David Lawson, Facilitator, Groundworks funding. Councillor Pickard reported on a very successful meeting with Mr Lawson. The recommendations that he made will be incorporated in to the Stage 2 application.
Resolved: Steeton-with-Eastburn Parish council will be the Accountable Body for the 'Groundworks' grant application.
Resolved: Councillor Andrew Mallinson will be appointed as the Independent Referee for the 'Groundworks' grant application.
ii) The appointment of STRI as consultants and project managers for the drainage work was discussed.
Resolved: The Clerk will contact STRI to arrange a meeting with Councillors Lambert and Pickard to discuss the consultancy service that they can provide.
iii) Update on Playbuilder and Yorventure Funding applications: The Clerk reported that the project has been recommended for Playbuilder funding. The plans and costings will need to be adjusted to show the 8-13 year old play area as a stand alone project. This will be done by BCEP and an amended application submitted by the deadline date of 22 July 2009.
The tenders for the works at the site are to be opened on Thursday 2 July at BCEP's offices. The Clerk will attend as an independent witness.
iv) Resolved: The Terms of Appointment with BCEP were agreed and signed by the Chairman.
The signed agreement will be taken to BCEP and their representative will be asked to countersign the document.
- 09/110 Parish Plan
i) Reports from the focus groups:
 - Community Facility: No report. A further meeting will be arranged.
 - Speedwatch initiative: No report
 - Footpaths and Rights of Way: Councillor Blagden reported that most of walks have been surveyed with 2 very short ones towards Ilkley still to be done. Information and photographs of the walks are currently being collated. There are not sufficient walks in the parish to produce a booklet but it may be possible to produce a leaflet with a couple of circular walks. Most of the footpaths are in good condition. Councillor Emmott reported on action by the Rights of Way Department to improve the signage and access to a path in the parish so that the footpath is well defined.
 - Communication and website development: The upgrade of the website is in hand. The demonstration site has been approved by Councillor Pickard and the Clerk with some minor adjustments to the banner photographs.
- 09/111 Transport Issues
i) Report of the Transport Working Group Meeting held 17 June 2009: Councilor Mullen reported on the meeting. The notes of the meeting are available on the parish council website.
ii) The date of the next Transport Working Group, 26 August 2009, 7.30p.m. Silsden Town Hall, was noted.
- 09/112 Highways Issues
A proposal to reduce the speed limit of the B6265 Keighley Road/Skipton Road, between Hawcliffe, Steeton and Utley to 40mph was discussed.
Resolved: The council does not support the proposal.
- 09/113 Youth Issues
i) The appointment of two councillors to liase with youth workers and establish links with groups of young people was discussed.
Resolved: Councillors Henson and Pickard volunteered to work with the youth workers and young people.
ii) A grant of £150 from the funds already approved for Youth Issues to The Friends of Eastburn School was discussed. The money would be used by Youth services to hire a mobile skate park and provide staff at the Eastburn School Fayre on 7 July 2009 to publicise the organisation of youth activities in Steeton and Eastburn.
Resolved: To utilise some of the budget allocation for Youth Provision to publicise the organisation of activities for young people in Steeton and Eastburn. The cheque will be made out to 'Friends of Eastburn School' to expedite the arrangements due to the limited time available.
- 09/114 Litter Bins
Resolved: The Clerk will investigate the removal of a bench and provision of a bin on the footway to the south of the Bowling Club.
- 09/115 Bowling Pavilion Keys
i)The distribution of keys for the pavilion was discussed.

Resolved: The number of keys available should be as per the agreement with the Bowling Club, i.e. restricted to committee members and team captains of the bowling club.

ii) The combination of the two electricity meters was discussed.

Resolved: The Bowling Club should continue to have the electricity for the floodlights metered separately from the electricity supply for the pavilion.

09/116 Equal Opportunities Policy

Resolved: To approve the Equal Opportunities Policy and upload it on to the website with the council's other policies.

09/117 Finance

i) Accounts for payment

Resolved: That the accounts below are paid and the receipts and account balances be noted.

Community Account				Opening Balance	£2551.25
Date	Cheque/Reference	Payee	Details	Receipts	Payments
18 June 2009		Steeton Bowling Club	Greens maintenance 2009/10	£95.00	
1 July 2009	100666	Bradford Council	Photocopying		£12.19
1 July 2009	100667	J. Westbrook	Improvements-Rose Garden		£895.00
1 July 2009	100668	Eastburn School	Room Hire (May + June)		£60.00
1 July 2009	100669	D. Pearson & Associates	Internal Audit		£57.50
1 July 2009	100670	C. Brown	Photocopying plans+ WREN application postage		£20.45
1 July 2009	100671	Inland revenue Only	Tax + NI		£98.53
1 July 2009	100672	J. Westbrook	* Cleaning + Maintenance		£166.00
1 July 2009	100673	Friends of Eastburn School	* Youth Provision		£150.00
31 July 2009	Standing Order	C. Brown	Salary		£613.27
				Closing Balance	£573.31

* Invoices and receipts received after publication of the agenda.

Business Base Rate Tracker Account				Opening Balance	£71,687.06
Date	Cheque/Reference	Payee	Details	Receipts	Payments
				Closing Balance	£71,687.06

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No reports

09/119 Correspondence- (For information and inform future agendas.)

- o Eastburn School Newsletters (Circulation envelope)
- o Keighley Area Committee, Agenda 25 June 2009 (Circulation envelope)
- o YLCA Annual Joint Training Conference Programme (Circulation envelope)
- o YLCA Joint Annual Meeting Agenda and Accounts: forwarded to the Chairman who will attend.
- o Invitation to attend a launch of 'Sporting Chance' initiative at Cougar Park: Councillor Mullen will attend.
- o YLCA: Notification of grants for environmental projects: Noted
- o SLCC: National Conference Programme (Circulation envelope)
- o YLCA: E-bulletins from NALC (Circulation envelope)
- o Environment Agency: Flood Risk Management Strategy: Noted

09/120 Planning Matters:

i) Local Development Framework Documents: None

ii) Local Development Framework Comments: None

iii) Planning Applications to be considered:

a) 09/02050/FUL, Installation of 'Qube' classroom at Eastburn Junior and Infant School, Green Close, Eastburn.

Resolved: The council will support the decision of the Planning Officer.

b) 09/02142/CLP, Lawful development for development/replacement of synthetic practice facility and nets at Steeton Cricket Club, Summerhill Lane, Steeton.

Resolved: The council will support the decision of the Planning Officer.

c) 09/02391/HOU, Construction of extension and alterations to existing garage at 7 Rivock Avenue, Steeton.

Resolved: The council will support the decision of the Planning Officer.

- d) 09/02436/HOU, Demolition of existing adjoining garage and construction of ground floor extension with detached garage at 1 Main Road, Eastburn.
Resolved: The council will support the decision of the Planning Officer subject to the tree team being consulted regarding the protection of a tree within the curtilage of the site and close to the proposed construction that has a TPO.
- iv) Planning decisions to be noted:
 Granted:
 a) 09/01081/FUL, Two storey side extension at 11 Burley Court, Steeton.
 b) 09/01782/FUL, Three bedroom house with integral garage at Former site of Garages, South of Chapel, Moor Lane, Eastburn.
 v) Appeal Notifications: None
 vi) Enforcement Cases:
 a) 09/00582/ENFUNA, Alleged unauthorised works to construct a stairway and greenhouse at The Coach House, Knott Lane, Eastburn.

09/121

Member's Community Reports (For information and inform future agendas)

- The car park sign at the North end of School Street has been knocked down.
- The provision of traffic calming chicanes on High Street and Barrows Lane will be put on the August agenda.
- A green light is not working on the traffic light at the south west corner at Steeton Top and the guider at the north east corner has been knocked out of alignment.
- There is still a trip hazard on the footpath adjacent to the Greenfield development. The Rights of Way department will be asked to ensure the developer makes good the footpath after completion of the development.
- The name plate for 1-10 Stone Grove is missing.
- Thanks were expressed to the householder who has cleared the footway at Whitley Head.
- The flytipping of garden rubbish on Intake Lane, Whitley Head.
- The status of the weed spraying schedule was questioned.
- The roof at the Bowling pavilion is leaking.

To note the date of the next meeting: Wednesday 5 August, 7.30 p.m. at Eastburn Junior and Infant School.
 There being no further business the Chairman closed the meeting at 9.55p.m.

Chairman..... Date: 5 August 2009