



**Steeton-with-Eastburn Parish Council**



**The Minutes of the Meeting held at the Bowling Pavilion, Steeton,  
Wednesday 7 January 2009 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Miss Henson, Mitchell, Mrs Pickard, Mrs Thompson, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk,  
2 Members of the public (until 8.00p.m), 1 Member of the Press,  
Councillor Mallinson, Ward Councillor  
P.C.S.O. Walton (until 8.00p.m.)

09/01 Apologies  
Apologies were sanctioned for Councillor Hargreaves  
Apologies were noted from Councillor Kelly, Ward Councillor

09/02 Declaration of Interest  
None

09/03 Minutes  
Resolved- That the Minutes of the Council Meeting held on 3 December 2008 are approved as a true record and signed by the Chairman.  
The clerk’s report on action taken and information received on items discussed at the meeting held 3 December 2008:

| Minute Number | Action/Information   |
|---------------|--|
| 08/223        | The Clerk informed the Monitoring Officer of Councillor Harding’s resignation. Notices of vacancy were put in the notice-boards on 12 December 2008.                         |
| 08/227        | Superintendent Sanderson was informed of the council’s decision.   |
| 08/230        | The agreed comments regarding the Code of Conduct Consultation were forwarded to the government department.  |
| 08/232        | A meeting has been arranged with members of the Bowling Club on Wednesday 14 January 2009 at 7.00 p.m.   |
| 08/233        | The publication guidelines have been uploaded on to the website.   |
| 08/237        | Emerging Issues proforma completed and sent to the Keighley Area Co-Ordinator’s Office   |
| 08/238        | Drystone Radio was informed of the council’s decision and more information requested.  |
| 08/238        | Planning Training for councillors has been arranged on Wednesday 21 January at 7.00 p.m. at Eastburn School.   |
| 08/240        | Visible Services agreed to remove the fly-tipping on Redcar Lane immediately.<br>The path from Sycamore Grove and Main Road, Eastburn has been cleared of builders’ rubbish. |

09/04 Police Issues  
i) PCSO Walton circulated the NPT Newsletter for the parish which is also available on the NPT website. Crime statistics showed 1 burglary and 1 incident of criminal damage.  
There has been a successful number plate initiative in which screws that attach number plates to a vehicle are replaced with screws that are difficult to remove. This initiative can be repeated in the parish if a suitable venue can be found.  
Speedwatch has been carried out on Keighley Road.  
ii) Reports for communication to the police at the next Tasking Meeting  
o Speedwatch needs to be carried out on the road between Steeton Top and the extended 30mph as it is apparent that some drivers are still not aware that the 30mph limit has been extended and are ignoring the signs.  
o Youngsters climbing on the roof of the Bowling Pavilion: PCSO Walton requested that incidents are reported to the police so that officers can be tasked to the area at appropriate times.

- Cars parked opposite Aireburn Avenue on Keighley Road: PCSO Walton will visit the area again.
- An attempt to break in to Kadugli House over the weekend of 3/4 January was reported.
- Styveton Way: There were reports of hospital visitors parking and then accessing the hospital through resident's gardens.

- 09/05 Councillor Vacancy  
The Clerk reported that she had not received indication from Bradford Council whether 10 electors had requested an election to fill the casual vacancy.  
Resolved: The Clerk will advertise the casual vacancy immediately if confirmation that there is not to be an election is received from Bradford Council. The closing date for applications will be Monday 26 January 2009 for co-optation at the February meeting.
- 09/06 Eastburn Playing Field  
i) Councillor Mrs Pickard reported on a meeting with BCEP on Wednesday 10 December 2008. Concerns were expressed at the meeting about the length of time it has taken to get plans ready for consideration and that the wishes of the children consulted have not been incorporated in the plans so far. A further meeting with BCEP has been organised for 29 January at 10.30 a.m when amended plans will be available for consideration. A report of the January meeting will be available at the February parish council meeting. The status of plans for the football pitch was requested. It was reported that there are no funds available, at this time, for the drainage of the area.  
Resolved: The Clerk will contact Councillor Kelly to ask for support for the Eastburn Playing Field project.
- 09/07 Transport Issues  
Councillor Mallinson gave a report of a meeting of the Joint Transport Working Group with other stakeholders held on Thursday 18 December 2008. Councillor Mallinson reported on some short term measures being looked at by Highways to improve access for disabled passengers. These measures will be funded by £10,000 from the Ward Fund and there is a possibility that up to £20,000 may be available from the Ward Fund if match-funding is made available by Transport Planning, Bradford Council. A further meeting will be held in February and it is hoped that a joint funding bid can be put together to apply for 'Access for All' funding from the government. Councillor Mallinson reported that he had made the Chairman, WYPTE, aware that representatives of Network Rail have not been able to attend the meetings. It was also reported that the Highways Department is looking at the state of the disabled access footpath to the Leeds platform which is owned by Bradford Council. A report on changes to the Airedale line in the Telegraph and Argus was also noted.  
Members were informed that the notes of the Transport Working Group for 18 December 2008 are available to download from the parish council website.
- 09/08 Schedule of Meetings 2009/10  
Resolved: To approve the draft schedule of meetings (Appendix 1), forward it to Ward Councillors and make it available on the parish council website.
- 09/09 Communities in Control: Code of recommended practice on local authority publicity-A consultation  
Resolved: To note the consultation document
- 09/10 2009/2011 Big Plan for Keighley  
The Keighley Area Action Plan had been circulated to members.  
Resolved: Councillors Thompson and Mullen agreed to complete the consultation document and return to the Area Co-Ordinator's office.
- 09/11 Cleaning and Maintenance Contract  
i) Resolved: To amend the draft contract to a 13 month term.  
ii) Resolved: To advertise the contract in the notice-boards and on the website with a closing date for applications of Monday 26 January 2009. Applications will be considered at the February meeting.
- 09/12 Budget 2009/10  
Resolved: To accept the amended draft budget paper with the updated Tax Base number of 1405. (Appendix 2)  
Resolved: The Chairman signed the City Of Bradford Metropolitan District Council's precept request form for £23,671. (Band D property precept £16.84 per annum). The Clerk will forward the request to Bradford Council.
- 09/13 Finance  
i) Quarterly Cash Book  
Resolved: To accept the quarterly cash book to 31 December 2008.  
i) Accounts for payment

Resolved- That the accounts below are paid and the account balances be noted.

| <b>Community Account</b> |                   |                            |  | <b>Opening Balance</b> | <b>£1647.23</b> |
|--------------------------|-------------------|----------------------------|--|------------------------|-----------------|
| Date                     | Cheque/ Reference | Payee                      | Details  | Receipts               | Payments        |
| 1 December 2008          | C0000518829       | War Bond                   | *Dividend                                      | £17.50                 |                 |
| 2 January 2009           |                   | Area Co-Ordinator's Office | Grant for survey-Joint Transport Working Group | £500.00                |                 |
| 2 January 2009           | 292               | Steeton Football Club      | Rent-Football Field                            | £0.05                  |                 |
| 7 January 2009           | 100633            | Joel Westbrook             | Cleaning and Maintenance                       |                        | £166.00         |
| 7 January 2009           | 100634            | Inland Revenue Only        | Tax + N.I.                                     |                        | £253.04         |
| 7 January 2009           | 100635            | Vision ICT                 | Annual Website Services                        |                        | £195.50         |
| 7 January 2009           | 100636            | West Yorkshire Police      | Grant ANPR                                     |                        | £500.00         |
| 7 January 2009           | 100637            | Bradford Council           | Photocopying                                   |                        | £4.12           |
| 31 January 2009          | Standing Order    | C. Brown                   | Salary   |                        | £570.17         |
|                          |                   |                            |  | <b>Closing Balance</b> | <b>£475.95</b>  |

| <b>Business Base Rate Tracker Account</b> |                   |       |         | <b>Opening Balance</b> | <b>£40.433.01</b> |
|---|-------------------|-------|---------|------------------------|-------------------|
| Date                                      | Cheque/ Reference | Payee | Details | Receipts               | Payments          |
| 8 December 2008                           | Interest          |       |         | <b>£244.84</b>         |                   |
|   |                   |       |         | <b>Closing Balance</b> | <b>£40,677.85</b> |

\* Invoices and receipts arrived after publication of the agenda

09/14

Bradford Council Minutes

Council Minutes: There was a report that the Automatic Number Plate Recognition system is making a significant contribution to crime reduction.

Safer and Stronger Communities: Ambitious crime reduction targets had not been achieved but the actual level of reduction was satisfactory.

Executive Committee: The council was updated on the governments plans for free swimming and how these plans would affect services in Bradford. The Director of Culture, Tourism and Sport will submit a bid to the council to cover the costs of implementing the scheme.

09/15

Correspondence- (For information and inform future agendas.)

- o Eastburn School Newsletters (Circulation envelope)
- o Keighley Area Committee, Minutes 29 October 2008, 19 November 2008, Agenda 17 December 2008 (Circulation envelope)
- o Parish Council Liaison Minutes 5 November 2008 (Circulation envelope)
- o Children Matter: Bradford Early Years, Childcare and Play (Circulation envelope)
- o Yorkshire and Humber Assembly- Mini Essentials December 2008 (Circulation envelope)
- o Keighley Planning Panel Minutes 22 October 2008 (Circulation envelope)
- o Christmas Cards (Circulation envelope)
- o E-mail from Dave Melling informing the council that he has a new role and will no longer be the Parish Council Liaison contact. The clerk will invite Mr Melling to a future meeting.
- o LEADER project: E-mail informing the Clerk that her application to be a local advisor has not been successful as applications for the quota of public sector members was oversubscribed: Noted

09/16

Planning Matters:

i) Local Development Framework Documents: None

ii) Local Development Framework Comments: None

iii) Planning Applications:

a) 08/07160/FUL, Single storey extension and porch at Holly Tree Barn, 38 Copsy Road, Steeton.

Resolved: The council will support the decision of the Planning Officer.

iv) Planning decisions to be noted:

Granted:

a) 08/05863/FUL, Demolition of conservatory and construction of single storey rear extension at 12 Robin Drive, Steeton

Refused:

a) 08/05845/FUL, 3 Bedroom dwelling and garage at Former Site of Garages South of Chapel, Moor Lane, Eastburn.

v) Appeal Notifications: None

vi) 08/01948/FUL, 4 houses and private access drive at Land at Curren Walk, Steeton: The response from the Environment Agency was considered.

Resolved: To ask for clarification of building in washland and in flood zones at the forthcoming Planning Training

09/17

Member's Community Reports (For information and inform future agendas)

- Graffiti on the Bowling Pavilion: The Clerk will ask Visible Services to deal with this.
- Lyons Lane: Now that the air ambulance has to land off-site from Airedale Hospital and patients are transferred by ambulance down Lyon Road concerns were expressed about the state of the surface of the road. The Clerk will ask Highways to look at this problem.
- Old Station Road was not gritted in the recent poor weather conditions even though it is on a bus route. The Clerk will enquire why this road is not gritted.
- Footpath from Main Street to Sycamore Grove: Surfacing of this footpath was delayed until the completion of the adjacent building works. The Clerk will ask for the surfacing to be done now the building work is complete.
- Capping stones are missing on the boundary wall of the bowling green. The clerk will ask for these to be replaced.
- Christmas Lights: Councillor Mallinson will make enquiries about grants to provide more Christmas lights.
- Overhanging bushes at the junction of Queen Street and Skipton Road: Councillor Mullen will follow this up.
- Customer parking at a local car sales showroom: The Clerk will ask enforcement to look in to planning conditions regarding the provision of customer parking spaces.

To note the date of the next meeting-Wednesday 4 February, 7.30 p.m. at the Bowling Pavilion, Steeton.

There being no further business the Chairman closed the meeting at 8.50.p.m.

Chairman..... Date: 4 February 2009