



Steeton-with-Eastburn Parish Council

**The Minutes of the Meeting held at the Bowling Pavilion, Steeton,
Wednesday 6 February 2008 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Mrs Lear, Miss Moorhouse, Mrs Pickard, Mrs Thompson, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk, 0 Members of the public, 1 Member of the Press, Sgt Richard Price, British Transport Police

08/21 Apologies
Apologies were sanctioned from Councillor Dr. Harding
Apologies were noted from Mr Cant and Councillor Mallinson, Ward Councillor

08/22 Declaration of Interest
Councillor Thompson declared a prejudicial interest in planning application, 07/10206/FUL, Construction of two dwellings at 23 Thornhill Road, as a close neighbour. Councillor Thompson left the meeting during discussion of this item.

08/23 Minutes
Resolved- That the Minutes of the Council Meeting held on 9 January 2008 and the Planning Committee Meeting held 16 January 2008 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 9 January 2008:

Minute Number	Action/Information
07/252	The clerk has not had a reply from Kris Hopkins. The clerk will e-mail his department and ask for an immediate response.
08/05	Request for a footway on Sutton Lane: The Highways Department have not replied with the information requested. I have contacted David Trick again for an update.
08/07	Local Government and Public Involvement in Health Act 2007: The model letter of representation has not been received from YLCA. The clerk has e-mailed them for an update.
08/08	Donation to Steeton Cricket Club: The clerk informed the committee that the £150 cheque can be banked and the money should be used to promote junior cricket.
08/09	Councillor Lear and the clerk visited the resident on Grange Terrace. She requested that the bin is placed by the path as you enter the land belonging to Aire-Wharfe Community Housing Trust. The clerk has written to the trust to ask for permission to site a bin on their land. The clerk has not received a reply from the trust and will contact them again.
08/10	The clerk has asked for oak trees to be planted in the recreation grounds owned by the council.
08/12	The precept request was sent to Bradford Council. A request to include the newsletter with the council tax bills was turned down.
08/17	The proposed budget has been displayed in the notice-boards and on the website. Lighting columns on Green Lane: The old column will be removed and the leaning column will be sorted out by 8 February 2008. Lighting on Williams Drive: A request was made for an additional lighting column on Williams Drive. Pot holes by Aireburn Garage, 38 Elmsley Street and near the traffic lights will be repaired. Advertising signs on Station Road: This is a planning matter. The clerk has contacted the planning officer and is awaiting a reply. Barrows Lane: The Highways Department will check if the road has been constructed according to specification by the developers. Barrow Lane: The road markings will be repainted as soon as the developers are off the site. Hedge at the corner of Queen Street: A letter has been sent to the occupants to ask them to cut back the hedge. Stones on Chapel Road Recreation Ground: These will be inspected Beck alongside the Corn Mill Green: This will be done as soon as the weather improves. Dog sign in the Memorial Garden: Parks and Landscapes will replace the sign. Traffic Calming on Chapel Road: The clerk is making enquiries with the Enforcement Officer.

Update:
Minute Number 08/17 Barrows Lane: Highways are negotiating with the developers to install more gullies and complete the highways works.

- 08/ 24 Health Promotion Bid
Mr Cant sent his apologies and was unable to attend the meeting. The clerk will circulate information from Mr Cant and this matter will be put on the agenda of the March meeting.
- 08/25 British Transport Police
Sergeant Richard Price attended the meeting and reported on the work of the British Transport Police with particular reference to Steeton and Silsden railway station.
The Leeds Neighbourhood Policing Team, with 20 officers covers railways within West Yorkshire. The team works on long term solutions to problems rather than on incident response. West of Leeds there is a team of officers in Shipley comprising 1 police constable and 3 PCSOs. There are more officers available for incident response. The crime figures for the Airedale line are low. In Steeton there have been reports, in the past, about anti-social behaviour affecting residents close to the station. On Friday and Saturday evenings officers are tasked to the trains to address this issue. The reports of anti-social behaviour have diminished recently.
The crime figures do show some problems with cars parked at the station, usually damage to cars or theft of property from cars. CCTV cameras at the station car park could reduce the incidents of car crime.
The BTP officers work closely with the West and North Yorkshire police forces to gather intelligence and carry out joint operations.
Sergeant Price agreed to forward cards with direct telephone numbers to the clerk for distribution.
The Chairman thanked Sergeant Price for attending the meeting.
The Chairman also announced a Department of Transport grant from the small scheme funds of £40,000 with match funding from the train operator to upgrade the television monitors and loudspeaker systems at the station.
- 08/26 Police Issues
i) Crime figures for December 2007: Burglary 0, Criminal Damage 2, Anti-Social Behaviour 3, Violent crime 1, Vehicle Crime 13, Youth Nuisance 0.
Resolved: To invite a senior police officer, Keighley division, to attend a future meeting regarding the level of policing in the parish.
ii) Police Tasking Meeting
Councillor Mrs. Blagden reported that the last meeting was cancelled due to adverse weather conditions. Reports from the January meeting were sent by e-mail but no updates have been received.
iii) Reports for communication to the police at the next Tasking Meeting:
 - o Parking on Summerhill Lane
 - o Concerns regarding the big increase in vehicle crime
 - o Concerns about the level of police presence in the parish
 - o The parking of cars on Thornhill Road close to the junction of Skipton Road. This problem has got much worse since the introduction of parking restrictions on Skipton Road close to Airedale Hospital.
 - o Children are obtaining alcohol by asking adults to purchase it for them.
 - o The police boxes in the post offices are not being emptied
- 08/27 Transport and Traffic Issues
i) Councillor Mullen reported on the Joint Transport Meeting held 19 December 2008.
Airedale Tree Surgeons' agents gave a further report on options for increased parking and improvements in access at Steeton and Silsden railway station. Bruce Andrews, Senior Traffic Engineer, Bradford Council gave a response from Highways regarding the two proposals. A multi agency approach is needed to progress the scheme. There are funding requirements of approximately £10,000, to work up the schemes with detailed surveys and plans.
- 08/28 Youth Issues
Councillor Mrs Thompson gave an update on the provision of youth sessions in March.
A meeting to organise contracts for the youth workers has been arranged for the end of February.
- 08/29 Parish Council Liaison Meeting:
It was noted that the next Parish Council Liaison Meeting is scheduled for Wednesday 20 February 2008 at Eastburn Junior and Infant School at 6.00p.m. Councillors Mrs Emmott and Mrs Townend will supply refreshments.
- 08/30 Neighbourhood Forum Meeting
Councillor Mullen gave a report of the meeting held 15 January 2008.
Karen Elliott, Bradford Community Environment Project, gave a timescale for the development of Eastburn Playing Field including contacting interested groups, consulting local residents and producing a costed masterplan by April 2008.
Power to People Conferences: Community involvement is needed to set key priorities for the next two years.
A query regarding the blocking of a stile and the diverting of a path on the Millennium Way, between Thornhill Road and Damart, will be forwarded to the Rights of Way and Footpaths Officer.
- 08/31 Parish Plan
Councillor Mullen gave a report of the meeting of the Steering Group held 16 January 2008. The meeting was very productive with draft chapters produced for most areas. At the next meeting, 27 February 2008, small groups will work on the draft chapters.
- 08/32 Community Event Fund
Resolved: The council will not apply for a grant from the Community Event Fund.

- 08/33 Meetings 2008/9
Resolved: The proposed schedule of meetings for 2008/9 was agreed.
- 08/34 Roll-A-Ramp disabled access ramp for the Bowling Pavilion
Resolved: To exchange the pair of ramps for a single wide (30") ramp that is 6ft long at a cost of £100 + VAT
- 08/35 Quality Status
The clerk gave a report on the status of the portfolio of evidence that she is compiling. The portfolio should be ready to be signed off at the March parish council meeting.
- 08/36 Eastburn Playing Field
Resolved: The submission of the Annual Return to the Charity Commission was approved.
- 08/37 Land at Ash Grove
i) The letter from the solicitor reporting that the individuals who had access rights to the land have given up these rights was welcomed.
ii) Resolved: A parish council meeting about the future use of the land was organised for 17 March at 7.00p.m.
- 08/38 Finance
i) Appointment of External Auditors
Resolved: To note the appointment of Mazars as External Auditors for five years commencing 2007/8.
ii) Accounts for payment
Resolved- That the accounts below are paid and the account balances be noted.

Community Account				Opening Balance	£1552.95
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
6 February 2008	100574	HF Spencer (Electricians)	Replacement Christmas Lights + Putting up and taking down Christmas Lights		£81.66
6 February 2008	100575	C. Brown	Salary adjustment + Parish Plan 14 hours £109.88, Broadband services Jan/March 2008 + ¼ line rental £94.32		£204.20
29 February 2008	Standing Order	C. Brown	Salary		£507.52
				Closing Balance	£759.57

Business Base Rate Tracker Account				Opening Balance	£33,395.13
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
				Closing Balance	£33,395.13

- 08/39 Correspondence:(For information and inform future agendas.)
- Eastburn Junior and Infant School Newsletters (Circulation envelope)
 - Keighley Area Committee, Agenda 7 February 2008 (Circulation envelope)
 - SLCC, 'Improving Communications' Training Day, 7 March 2008, Brough: Noted
 - The Plunkett Foundation: 'Fresh Ideas, Rural Social Enterprise' booklets (Circulation envelope)
 - Policy Office, Bradford Council, Information regarding the Big Green Challenge- Grants for projects that reduce carbon emissions: Noted
 - KVS, Information regarding free advice to groups tackling disadvantage and exclusion: Noted
 - KVS, Information regarding the Esmee Fairburn Foundation funding organization: Noted
 - HM Revenue and Customs, Invitation to attend a PAYE seminar in Leeds, Tuesday 1 April 2008: The clerk will attend this seminar.
 - Consultation on Orders and Regulations Relating to the Conduct of Local Authority Members in England: The consultation document has been forwarded to Councillor Dr Harding who will send comments to the Department of Communities and Local Government
 - Invitation to attend Code of Conduct Training at Keighley Town hall, 12 February 2008: Councillor Mullen will attend. The clerk will express concerns about the short notice given for this training.
 - E-mail from resident asking for the height of the hedge around the Bowling Pavilion to be reduced: The e-mail will be forwarded to Parks and Landscapes, Bradford Council for consideration.
 - YRCC: Booking form for Community Planning Conference, 15 February 2008 at Knaresborough: Noted
 - Parish and Town Council Representatives on the Standards Committee: March agenda
- 08/40 City of Bradford Council Minutes and Reports
Councillors reported the following observations:
Nothing to report
- 08/16 Planning Matters:
i) The introduction of electronic consultations:
a) To note the new legislation regarding the documents required for a planning application.

Resolved: The council noted the new requirements for planning applications.

b) To decide whether to agree to electronic consultations as proposed by the Planning Service. The clerk has made representations regarding the availability of hard copies of plans for consideration.

Resolved: To reject the introduction of electronic consultations due to the problems with the reliability of the planning portal and the size of copies of plans that will be available.

ii) Local Development Framework Documents Received: Three important documents have been received for consultation and comments must be submitted before 20 March 2008. Summaries of the documents with pages with specific reference to Steeton-with-Eastburn had been circulated to members.

a) Spatial Vision and Strategy

b) Initial Sustainability Appraisal

c) Settlement Study

Resolved: Councillors will study the documents and make comments at the next meeting. The council will then decide on appropriate comments to send to the LDF team.

iii) Local Development Framework Comments: None

iv) Planning Applications to be considered:

a) 07/10206/FUL, Construction of two detached dwellings at 23 Thornhill Road, Steeton

Resolved: To support the decision of the Planning Officer with a request for the following conditions:

- All construction traffic and materials to be kept within the curtilage of the site to prevent parking and obstruction of Thornhill Road close to a dangerous corner.
- Roof materials should match those of adjacent properties.
- A condition to prevent the future installation of extra first floor windows on the south elevation of house 'A'

b) 07/ 10404/FUL, Construction of conservatory extension at Steeton Court Nursing Home, Steeton Hall Gardens, Steeton.

Resolved: The council had no objections to the application and will support the decision of the Planning Officer.

v) Planning decisions to be noted:

Refused:

a) 07/08712/FUL, Dormer window to rear of property at 5 Green Close, Eastburn

b) 07/08713/FUL, Extensions to form dormer, garage/utility at 7 Green lose, Eastburn

vi) Appeal Notification:

a) 07/00236/APPFUL (07/ 05268/FUL) Two storey extension at 57 Thornhill Road, Steeton.

08/17

Member's Community Reports (For information and inform future agendas)

- The Over 50's Community Group at Steeton Methodist Chapel: The organizers invited councilors to attend, for information, on Wednesday 13 February between 2.00 and 4.00p.m.
- Hawcliffe Corner: The chevrons on poles need replacing
- Keighley Road, past the entrance to Hawcliffe Farm there are cracks in road near the kerb edge
- Cartmel Lane and Stone Grove: The name plates needs replacing
- A 'thank you' will be sent to Parks & Landscapes, Bradford Council, for attending to a dangerous tree on Corn Mill Green immediately.

To note the date of the next meeting: Wednesday 5 March 2008, 7.30 p.m. at Steeton Bowling Pavilion.
There being no further business the Chairman closed the meeting at 9.20p.m.

Chairman..... Date: 5 March 2008