



Steeton-with-Eastburn Parish Council



**The Minutes of the Meeting held at Eastburn Junior and Infant School
Wednesday 6 August 2008 at 7.30p.m.**

Present: Councillor Mullen (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Dr. Harding, Hargreaves, Miss Henson, Mrs Pickard, Mrs Thompson, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk, 0 Members of the public, 1 Member of the Press, Councillors Kelly, Mallinson and Naylor, Ward Councillors Mr Andy Cunningham and Miss Jana Bicanova, Bradford Community Environment Project PCSO Andrew Blood

08/142 Co-Option of Councillor
Resolved: To co-opt William Mitchell to represent Eastburn Ward.
Councillor Mitchell signed the 'Declaration of Acceptance of Office' which was countersigned by the Clerk.

08/143 Apologies
None

08/144 Declaration of Interest
Councillor Mrs Thompson declared a personal interest in Planning Application 08/00552/FUL, Removal of garage to construct a detached house with integral garage at 15 Ings Road, Steeton, as the applicant is a personal friend.

08/145 Minutes
Resolved- That the Minutes of the Council Meeting held on 2 July 2008 are approved as a true record and signed by the Chairman.
The clerk's report on action taken and information received on items discussed at the meeting held 2 July 2008:

Minute Number	Action/Information
	Note: Councillor Weller has not been informed of any meetings of the Bowling Club Committee. The Clerk has written to the Chairman asking him to supply a list of dates for the committee meetings.
08/108	The walking group has been established. A second informal meeting was held Wednesday 23 July. Posters for the meeting were put in the notice-boards.
08/124	The A board attached to a lamp standard was reported. There has been no report from Highways as yet despite a reminder. The fallen tree on the Keighley Road Recreation Ground and the fallen branch on the Corn Mill Green have been removed. The need to cut back trees on Parkway has been reported to StreetScene
08/128	The Clerk sent an application to be considered for the LEADER Action Group.
08/131	The Clerk informed the resident of the action taken.
08/135	A booking form has been completed for Councillors Thompson and Pickard to attend YLCA Councillor training.
08/141	The leak at the Bowling Green has been reported to Parks and Landscapes on two occasions. After further complaints the leak was also reported to Environmental Health. The window with the broken seal at the Bowling Pavilion will be replaced at the end of the financial year if budget constraints allow it. Sutton Lane: An order has been issued to have both sides dug out and weed-killed. Note: Improvements to facilities for pedestrians on Sutton Lane have been included in the proposed highways budget for 2008/9. Wall at Whitley Head: Highways have passed this to the Structures section for action. Notices have been served on businesses and properties on Station Road to cut back overhanging vegetation. Manhole close to Rivock Avenue: This has been made safe and then repaired. The council's dissatisfaction with the removal of weeds from verges, footpaths and walls was reported to the Ward Councillors. Councillor Mallinson agreed to bring this up with the portfolio holder, Councillor Anne Hawkesworth.

08/146

Eastburn Playing Field

i) Mr Andy Cunningham and Miss Jana Bicanova, Bradford Community Environment Project, attended the meeting and explained the proposed plans for Eastburn Playing Field. Mr Cunningham expressed real concerns about the safety of the wall between the pub car park and the field. Rebuilding of this wall would cost approximately £13,000. This wall is probably the responsibility of the playing field as it retains the field. The long boundary wall on the east side of the site will also need rebuilding at a future date. Miss Bicanova explained the work carried out by BCEP and the consultations that have taken place in the village. Plans were shown that looked at the view points on the field, access and circulation, areas at the greatest distance from the adjacent properties and zones of activity. The size of the football pitch was considered to be too big for junior teams but not big enough for a league standard pitch. A proposed plan was presented showing three play areas with equipment targeted at different age ranges. There would be tree planting along the boundary close to the pub car park to minimise the number of balls going over in to the car park. The teen play area would have safety surfacing as the equipment height would require this. The other two areas would have rubber matting that allows grass to grow through which is cheaper and more environmentally friendly. The wetland area would have timber walkways and seating. The circulation path would be separated from the play areas with boulders which could be used for play as well as forming a barrier. The timber trail would be moved to the high bank where it can be seen and where it can be installed correctly. The total cost of the whole scheme is in the region of £180,000. The project will need to be staged to enable different funding streams to be accessed. The play areas would cost in the region of £86,000 including the rebuilding of the wall by the car park. It may be possible to secure about £75,000 from Yorventure and WREN with a £7,500 commitment to the land fill companies from the parish council. Funding for drainage of the football field would be difficult to obtain from football related funding sources unless the pitch was going to be used by a significant number of teams. Consultation results showed that the local residents would like to see the play areas improved as a matter of urgency.

Resolved: To go ahead with the proposed improvements for the play areas including rebuilding of the wall adjacent to the car park and the installation of a drain to protect the new play areas from the effects of water draining from the football field. The drainage of the football field and the creation of the wetland areas and the bike trail will be addressed at a later stage.

Representatives of BCEP will prepare detailed plans for the play areas and consult with the Steering Group before bringing the plans to the parish council.

The Chairman thanked Mr Cunningham and Miss Bicanova for attending the meeting and all their work in preparing the plans.

ii) Councillor Mrs Pickard informed the council that children already use an informal path across private land from Sycamore Grove to get to the playing field. It is possible to create a permissive footpath that would enable children to use this officially and protects the landowners from a right of way being established. Permissive footpaths are usually the subject of an agreement between the local authority and the landowner with a Section 316 notice being issued. Bradford Council does not own Eastburn Playing Field and will can not, therefore, enter in to such an agreement.

Resolved: The Clerk will seek advice from YLCA as to whether the parish council can sign a permissive footpath agreement with the landowners.

08/147

Police Issues

i) Police Tasking Meeting

Councillor Mrs. Blagden reported on the last meeting:

- Parking on Thornhill Road, Market Street etc: There will be more patrols and cars causing an obstruction will be issued with fixed penalty notices.
- Speeding: More Speedwatch dates will be confirmed. More Speedwatch volunteers are needed.
- Noise from new mental health unit, Airedale Hospital: The Security Manager at Airedale Hospital is addressing this issue.
- A resident with a plastic gun on Station Road was apprehended and given a warning.
- Noise pollution from a local club is being monitored by the Environmental Health Department, Bradford Council.
- A footpath is not blocked by a parked caravan at end of Elmsley Street.
- Darren Minton announced that there is a small amount of money available for road safety initiatives.

ii) Reports for communication to the police at the next Tasking Meeting

- Speeding on Barrows Lane, High Street and Main Road
- 4 July firework display at business premises on Millennium Business Park late at night.
- The frequency of patrols in the evening were queried as a visible police presence is reassuring to residents.

08/148

Extra cleaning at council owned recreational facilities:

The draft contract and specification were discussed and it was agreed that the play area at the bowling green needs adding to the specification.

Resolved: The clerk will include the play area at the Bowling Green to the specification and advertise the contract in the notice-boards and on the website.

08/149

Drainage and sewerage

i) Councillor Mullen reported on the meeting with representatives of Yorkshire Water on 9 July 2008. The Aire Valley sewer was cleaned out in 2007, at a cost of £20,000 and 70 tons of silt out were removed. This did not improve the situation regarding the flooding in the field at the bottom of Thornhill Road. Yorkshire Water

continues to monitor the situation and flow meters have been installed. Renewal of the whole system is not a high priority for capital investment as no properties are in danger of being flooded. Yorkshire Water maps of the area show that the majority of sewers are private, not adopted by the water company although proposed legislation would see all sewers adopted.

ii) Sewer on Chapel Road: The problems encountered with the blocked sewer on Chapel Road were discussed.

Resolved: The Clerk will invite Michael Denney, Yorkshire Water, to attend a future parish council meeting to inform the council of current legislation, impending legislation and procedures to follow in the event of an emergency.

08/150

Highways Issues

Councillor Mullen gave a report on the meeting with Bruce Andrews and Councillor Mallinson on 9 July 2008 regarding issues on Thornhill Road. The Ward Councillors sent questionnaires to residents of the Thornhill Road area to gauge views on speeding. 432 letters were sent which included an update on the planning application for 181 houses on Thornhill Road. Currently, in excess of 80 replies have been received with a mixed response. Requests from residents included speed activated signs, more police enforcement and more signs. Some residents were in favour of speed bumps, some of chicanes etc. Councillor Mallinson will bring a report to the next parish council meeting with a collation of the results of the survey.

08/151

Parish Council Liaison Meeting

Councillor Mullen gave a report of the meeting held 9 July 2008. E-consultation for planning applications was discussed. It was noted that training had been postponed twice due to the Public Access system being down. The cost involved in using Public Access for consultation was considered and it relies on internet access at meetings which is not possible for some parish councils. It was proposed to set up a working group similar to the Planning Protocol group to consider the implications further. The number of parish council representatives on the Standards Committee will be increased to 3. There are 4 applicants for this position and a ballot will be held at the next parish council liaison meeting in October. Steeton-with-Eastburn Parish Council has nominated Councillor Dr Harding for this position. There was a presentation on parking issues. £1m is being spent across the district ensuring all parking restriction are in order prior to the council taking responsibility for this in October.

08/152

Youth Issues

i) The service contract between Bradford Youth Services and the council was discussed.

Resolved: The service contract was signed by the Chairman.

ii) The summer programme was noted.

08/153

Transport Issues

Councillor Mallinson reported on the meeting held 31 July 2008. Money for a car park user survey will be sought from Bradford Council. If funds are not available an in-house survey will be carried out with the support of the police. Shipley station is having a lift installed and Metro will be asked for clarification if this initiative is to be rolled out along the Aire Valley line. Councillor Mallinson will also investigate the feasibility of putting in a footpath on the east side of Station Road between the bridge and the disabled access close to the A629. A plan of dropped kerb areas to encourage pedestrians to cross Station Road at the safest point will be presented to the parish council at the next meeting. A puffin crossing can not be installed due to logistical problems. Councillor Mullen reported that accurate figures for station usage should be available shortly.

08/154

Land at Ash Grove

The clerk reported that the Agent advises that the land be cleared, if possible.

Resolved: To make an application to remove the fruit trees from the land and look in to the cost of having the land cleared.

08/155

Bradford Council Minutes

Regeneration and Economy Committee: 14% properties in Bradford are long term empty. The need to build more houses was queried.

08/156

Finance

i) Bank Mandate:

Resolved: Councillors Mullen, Mrs Blagden and Dr Harding completed the Bank Mandate Form. Councillor Mullen agreed to fill out a 'Personal Details' form and return the completed forms to the local branch of the bank.

ii) Accounts for payment

Resolved- That the accounts below are paid and the account balances be noted.

Community Account				Opening Balance	£1839.71
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
6 August 2008	Transfer		Transfer from Business Base Rate Tracker	£3,000.00	

			Account		
6 August 2008	100604	Eastburn School	Room Hire (April, May, June & July)		£150.00
6 August 2008	100605	STRI	Consultancy report-Eastburn Playing Field		£1,292.50
6 August 2008	100606	YLCA	Councillor Training		£70.50
6 August 2008	100607	Bradford Council	Photocopying (May, June)		£28.41
6 August 2008	100608	Walker Office Products	Stationery, Ink cartridges		£121.34
6 August 2008	100609	D. Mullen	Travelling expenses, YLCA meeting York		£40.00
6 August 2008	100610	K. Pickard	Ink cartridge		£5.50
6 August 2008	100611	Zurich Insurance	Insurance Premium		£667.13
6 August 2008	100612	C. Brown	Broadband services		£32.70
6 August 2008	100613	SLCC	Governance and audit guidelines*		£22.00
31 August 2008	Standing Order	C. Brown	Salary (15 hours per week, 2008/9 pay award pending)		£570.17
				Closing Balance	£1839.46

* Invoices and receipts arrived after publication of the agenda

Business Base Rate Tracker Account				Opening Balance	£51,026.52
Date	Cheque/Reference	Payee	Details	Receipts	Payments
6 August 2008	Transfer	Community Account			£3,000.00
				Closing Balance	£48,026.52

08/157

Correspondence-(For information and inform future agendas.)

- o Letter from resident regarding sycamore sapling that needs removing from the Rose Garden: The Clerk has informed Parks and Landscapes
- o 'Children Matter' publication (Circulation envelope)
- o Invitation to the Keighley Town Council Civic Service: Forwarded to the Chairman
- o Keighley Area Committee Agenda and Supplementary agenda 23 July 2008, Minutes 18 June 2008(Circulation envelope)
- o West Yorkshire Police: Invitation to an APNR presentation: Forwarded to the Chairman
- o Eastburn School newsletter (Circulation envelope)
- o Notification of Neighbourhood Forum Meetings: Steeton-with-Eastburn is Tuesday 11 November at Steeton Methodist Church
- o YLCA: Information regarding the new multi area agreement for the Leeds City Region (Circulation envelope)
- o Yorkshire and Humber Assembly, Newsletter June 2008 (Circulation envelope)
- o Letter of thanks from Margaret Moorhouse (Circulation envelope)
- o Letter of thanks and card from Dianne Lear (Circulation envelope)
- o CE Electric: Updating on contact details (Circulation envelope)
- o Keighley Area Planning panel Minutes 17 April 2008 (Circulation envelope)
- o Country Air (Circulation envelope)
- o Plan-it Bradford, Planning policy newsletter (Circulation envelope)
- o Green Lane: A resident has complained about the state of the wall bounding the lane. The Clerk will write to the landowner and to Highways regarding this.
- o 'Relate' Counselling for Young People: An agenda item for the September meeting.

08/158

Planning Matters:

i) Local Development Framework Documents: None

ii) Local Development Framework Comments: None

iii) Planning Applications to be considered:

a) 08/00552/FUL, Removal of garage to construct a detached house with integral garage at 15 Ings Road, Steeton

Resolved: Recommend refusal as the proposed development is situated in washland as designated by UDP (Adopted October 2005)

A request will be made for this application to be considered by the Keighley Area Planning Panel if Planning Officers recommend approval.

b) 08/03425/FUL, Conservatory at 10 Summerhill Drive, Steeton

Resolved: No objections. The council will support the decision of the Planning Officer.

c) 08/03487/ADV, Two single sided advertising panels on bus shelter (Ref 20045), Skipton Road, Steeton

Resolved: No objections. The council will support the decision of the Planning Officer.

d) 08/03543/FUL, Construction of three bedroom bungalow, double detached garage and landscaping at Land West of 89-115 Thornhill Road, Steeton

Resolved: Recommend refusal.

- Part of the site is in washland as designated by the UDP (Adopted October 2005).
- There is risk of flooding to adjacent properties and gardens due to run off from the site
- The connection to the existing sewer for surface water and foul drainage may cause problems to an already overloaded system
- The access to the site is narrow and may cause problems if large site machinery is required.
- Loss of residential amenity for existing properties on Thornhill

A request will be made for this application to be considered by the Keighley Area Planning Panel if Planning Officers recommend approval.

e) 08/03967/FUL, Construction of building over existing swimming pool with conservatory and fitness room and timber double garage at Elmsley House, Skipton Road, Steeton

Resolved: The council will support the decision of the Planning and Conservation Officers.

f) 08/04129/FUL, Construction of new bungalow at 'Fieldings', 12 Rivoock Avenue, Steeton.

Resolved: No objections. The council will support the decision of the Planning Officer.

g) 08/04299/FUL, Single garage at 23 Thornhill Road, Steeton.

Resolved: Recommend refusal as the access to the site is on to dangerous bend with limited site lines.

A request will be made for this application to be considered by the Keighley Area Planning Panel if Planning Officers recommend approval.

h) 08/04208/FUL, Construction of canopies with ramp and stairway and door access at Eastburn Junior and Infant School, Green Close, Eastburn.

Resolved: No objections. The council will support the decision of the Planning Officer.

i) 08/04500/FUL, Two storey extension to front and single storey to rear at 11 James Avenue, Eastburn.

Resolved: Recommend refusal as the proposed extension does not conform to the Bradford Council House Extension Policies in that the extension is not set back from the front of the property and the roof is not subordinate to the line of the roof on the existing building.

v) Planning decisions to be noted:

Granted:

a) 07/03939/REM, Construction of 6 apartments in single block and 3 detached houses with associated garages at Longlands, Skipton Road, Steeton.

b) 08/01593/FUL, Ground floor kitchen extension at 9 Vincent Avenue, Eastburn.

c) 08/02029/FUL, Amendment to provide accommodation in roof space at Greenfield Joinery Works, Main Road, Eastburn

d) 08/ 02584/FUL, Dormers to Nos 5 & 7 and garage at No 7 Green Close, Eastburn.

vi) Appeal Notifications:

Appeal dismissed:

a) 07/03934/FUL, Two storey extension at 1 Halsteads Way, Steeton.

08/159

Member's Community Reports (For information and inform future agendas)

- Potholes need repairing at the top of Mill Lane, on High Street to the bottom Barrows Lane and up Barrows lane.
- The Barrows Lane name plate needs refixing to the support.
- Tower Road: Trees and weeds on the verges need cutting back on this narrow lane.
- Mill Lane gullies need cleaning out: Councillor Mullen will report this
- White lining on Mill Lane has not been done.
- Chapel Road Recreation Ground: Cars are still parking on the edge of the grass and damaging it. The stones to prevent parking need relocating so that they cannot be moved.
- Thornhill Road: Site vehicles are parking on Thornhill Road when there was a condition of planning approval that site vehicles would be kept on site.
- The 'Skipton' sign close to the roundabout on A629 has been damaged.
- St Stephen's Parochial Church Council would like to install a sign directing people to the church on land at the edge of the Memorial Garden. Councillor Blagden will find out if planning permission will be required and the siting of the sign will be put on the agenda of the September meeting

To note the date of the next meeting-Wednesday 3 September 2008, 7.30 p.m. at Eastburn Junior and Infant School.

There being no further business the Chairman closed the meeting at 9.54p.m.

Chairman..... Date: 3 September 2008