



## *Steeton-with-Eastburn Parish Council*

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### **The Minutes of the Meeting held at the Eastburn Junior and Infant School, Wednesday 1 August 2007.**

Present: Councillor Dr. Harding (Chairman), Councillors Mrs. Blagden, Mrs. Emmott, Hargreaves, Mrs Lear, Mrs Mitchell, Miss Moorhouse, Mullen, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk  
Inspector Mark Allsop, P.C. Peter Merifield, PCSO Daniel Williams  
Councillor M. Kelly, Ward Councillor  
1 Member of the public  
1 Member of the press

07/145 Apologies  
Apologies were accepted from Councillor Mrs Thompson  
Apologies were noted from Councillor Mallinson, District Councillor.

07/146 Declaration of Interest  
Councillor Mrs. Mitchell declared a prejudicial interest in item 17vii, Planning application 07/00705/OUT, response to a letter from the applicant, as she is a close neighbour of the applicant.

07/147 Minutes  
Resolved- That the Minutes of the Council Meetings held on 4 July 2007 and 20 July 2007 be approved and signed by the Chairman.  
Update on matters discussed at the meeting held 4 July 2007  
The clerk's update report is appended to these minutes. (Appendix 1)

07/148 Police Issues

i) Inspector Mark Allsop attended the meeting and announced that one extra PCSO has been tasked to the Craven area. This brings the team to four officers led by P.C. Merifield. Steeton-with-Eastburn is a comparatively low crime area but the Neighbourhood Policing Team is aware of the value of increases in high visibility patrols and reassurance policing. Inspector Allsop thanked councillors who have been involved in ward tasking meetings for their input and support. He emphasised the importance of reporting any incidents that occur in the parish as the tasking of officers is, inevitably, driven by the number of reports logged. In response to comments by a member of the public he explained that it is a very lengthy process to obtain Anti Social Behaviour Orders and that landlords should take some responsibility for tenants engaging in anti-social behaviour through the Tenancy Enforcement Team. The overall statistical trends show a reduction in crime figures. The Inspector was asked about the perception that no action is taken after crimes are reported through the CrimeStoppers number. He explained that operations intelligence does lead to raids but these may target suppliers of drugs rather than the activities at the local venue. The Chairman thanked Inspector Allsop for attending and welcomed the appointment of an extra PCSO to the Craven ward.

ii) Crime figures for June 2007 were noted:

- o 2 criminal damage
- o 9 anti-social behaviour
- o 5 youth nuisance
- o 1 vehicle crime
- o 0 burglary
- o 0 violent crime
- o 0 serious violent crime

iii) Police Tasking Meeting  
Councillor Mrs. Blagden reported on the last tasking meeting held 19 July 2007

- o Chapel Lane one way system is under observation

- Damage to school boundary gates and safety surfacing at Keighley Road Recreation ground: the park rangers have been informed and anti-climb paint has been applied to the boundary fences.
- It was suggested that a bench in Keighley Road recreation Ground is moved away from wall to prevent it being used to facilitate access to the school grounds. This was discussed at the July meeting and it was decided to keep this under review.
- Regular users of the globe shelter had been warned that it may be removed if youth nuisance continues in the recreation ground.
- Speedwatch had been deployed on Chapel Road and Skipton Road.
- HGV's through the village: It was agreed that until the road-works are finished in Cross Hills it is difficult to enforce the weight restrictions through the villages.
- Sun St and Eastburn Playing Field are still being patrolled to deter youth nuisance and anti-social behaviour.
- Noise from a local club is not an issue for the police but the Local Authority
- A request that the trail bikers be allowed to use railway sleepers on Eastburn Playing Field as a short term measure will be discussed at the September parish council meeting.

iv) Reports for communication with the police at the next Tasking Meeting

- Anti social behaviour at Stone Grove, Steeton
- Excessive speed of one particular vehicle on Elmsley Street.
- Pedestrian casualty on Elmsley Street: the police to be commended for their rapid response to this incident.
- Thefts are ongoing from Back Elmsley Street. The offenders cut washing lines and therefore may be carrying an offensive weapon.

07/149

Transport Issues

i) Resident's parking scheme on East Parade and Ash Grove and Mill Lane:

Resolved: To inform the resident that Bruce Andrews will discuss the situation with him. The clerk will pass Bruce Andrews' details to Councillor Hargreaves to give to the resident of Mill Lane.

07/150

Play Provision Issues: Eastburn Playing Field

i) Steering Group

Resolved: To arrange a Steering Group Meeting for Thursday 13 September and inform all members of the group.

07/151

Press Policy:

i) The introduction of a press policy was discussed.

Resolved: The clerk will continue to provide factual information to the press. The Chairman or Vice-Chairman of the council should represent the council's view to the press and members should refer all contacts to them. Steering group, Working Party and Committee chairmen can represent the views of their group to the press.

ii) High Profile press campaign to highlight difficulties for disabled passengers.

Resolved: To approve the recommendation from the Transport Working Group that a high profile media campaign is started to highlight the problems of access for disabled passengers at Steeton and Silsden Station.

07/152

Bowling Pavilion

i) Emergency lighting at the Bowling Pavilion

Resolved: The provision of emergency lighting will be included in discussions for the budget for 2008/9

ii) Disabled access at the Bowling Pavilion

Resolved: To accept the estimate of Mr G. Gill and arrange for the work to be undertaken at his earliest convenience.

iii) 'Roll-a-Ramp' to allow access for wheelchair users to the Bowling Pavilion

Resolved: The Clerk will arrange a demonstration of the 'Roll-a-Ramp'.

07/153

Land at Ash Grove

Due to the urgent need to trim back bushes that are overhanging the footway, Councillors Dr. Harding, Hargreaves and Mullen proposed a change to the resolution agreed in Minute No 07/112

Resolved: That the clerk arrange for the immediate cutting back of the overhanging bushes at the land at 13 Ash Grove subject to the cost being below the agreed amount that the clerk is delegated to spend under Financial Regulations 3.4

07/154

Conservation Area

Resolved: The Conservation Area boundary for Steeton was noted.

07/155

Disabled persons concessionary travel permit scheme

Resolved: The briefing note was welcomed, for information purposes, by members.

07/156

Parish Council Liaison Meeting

Councillor Dr. Harding gave a report on the meeting held 18 July 2007:

Inspector M. Allsop gave a report on the work of the Neighbourhood Policing Teams.

Mr. K. Escritt gave a briefing on the procedures and control of the digging up roads and footways by utility companies.

The Charter and Planning Protocol were discussed. The verification of the correct draft of the planning protocol is still under discussion and consequently the signing of the charter may be delayed again Sustainable Communities: it is the duty of the Unitary Authority to set up a Sustainable Community Strategy along with local area agreements. The Steeton-with-Eastburn Parish Plan will feed information into these plans.

Code of Conduct: It was reiterated that the adoption of the Code of Conduct by councils should be advertised locally. Steeton-with-Eastburn Parish Council have advertised in the newsletter, the Keighley News and Craven Herald in meeting reports. The coverage of delivery of newsletters by the Target was questioned and the clerk will follow this up.

07/157

Youth Issues

The difficulties with contacting young people to be involved in a Youth Council were discussed.

Resolved: The clerk will contact South Craven School and Abina Dorgan-Smith in an effort to contact young people who may be interested in forming a youth council.

07/158

Finance

i) Accounts for payment

Resolved- That the accounts detailed on the schedule presented at the meeting be paid.

07/159

Correspondence-(For information and inform future agendas.)

- Letter from resident regarding loose stones off a wall at Skipton Road: Reported to Highways maintenance
- Agenda Area Planning Panel 17 July 2007: Includes the Appeal Decision for 3G Base Station, Hollins Lane, Steeton: Circulated
- Letter from resident withdrawing her request for the removal of the globe shelter in Keighley Road Recreation Ground: Noted
- Agenda Keighley Area Committee 12 July 2007: Circulated
- 'Children Matter' publication: Circulated
- Government Office for Yorkshire and the Humber: Notification that the detrunking of A629 will go ahead: Noted
- YRCC: Country Air: Circulated
- Eastburn Junior & Infant School: Newsletters 6 July 2007 & 18 July 2007: Circulated
- YLCA: Assembly Digest: Circulated
- YLCA: Notification of a seminar 'Joining the Council' at Grassington 4 September 2007: Noted
- Bradford Council: Posters showing District Councillors: Noted
- Northern Gas Networks: Update on the work at Skipton Road, Crosshills: Noted
- Bradford Council: request for discussions on emergency management issues and the identification of possible venues for use as emergency rest centres: The council is willing to discuss emergency management issues and identified the Bowling Pavilion as a possible venue for use as an emergency rest centre.

07/160

City of Bradford Council Minutes and Reports

Councillors reported the following observations: None

Councillor Kelly informed the meeting that a windfall of £100,000 per ward will be available from the sale of the Leeds-Bradford airport site. This will be included for discussion at the September meeting when further information should be available.

07/161

Planning Matters:

i) Local Development Framework Documents Received: Notification that Bradford City Centre Action Plan,

Bradford Waste Development documents are available on the website: Councillor Mullen agreed to look at these

ii) Local Development Framework Comments : None

iii) Parish Council Planning Consultation: The council discussed the arrangements for dealing with planning consultations

Resolved: That a planning committee be formed to look at planning applications that need to be considered between the monthly parish council meetings. Councillors Mrs Emmott, Hargreaves, Dr. Harding, Miss Moorhouse, Mullen and Mrs Townend agreed to be on the committee. The clerk will amend the Standing Orders and submit them for approval at the September meeting.

iv) Contact with the Planning Department, Keighley: The problems experienced by constituents in contacting the planning department, Keighley were discussed.

Resolved: To write to Chris Hughes and express concerns that public access to the planning department is very limited since introduction of the call centre system.

v) Planning Applications to be considered:

a) 07/04195/FUL, Construction of 4 houses and private access drive at land at Curren Walk, Steeton.

Resolved: The council recommends refusal as the land is within the washland designated by the UDP and therefore does not comply with Policy NR15A.

vi) Planning decisions to be noted:

Granted:

a) 07/03999/FUL, 4m high sports wall and 2.5m high wire mesh fence at Eastburn Junior & infant School, Eastburn

b) 07/03981/FUL, Detached double garage with study over and store to the rear at 1 James Avenue, Eastburn

Refused:

a)07/03934/FUL, Two storey extension at 1 Halsteads Way, Steeton.

Appeal Notices:

a)06/06568/FUL, Extension, conservatory and dormer window at 7 Green Close, Eastburn: Conservatory appeal allowed but extension and dormer appeal dismissed.

vii) Application 07/00705/OUT, Construction of single storey dwelling in grounds of existing dwelling at 'Oldside', Shoebridge Avenue, Eastburn: A letter from the applicant was discussed

Resolved: The clerk will reply to the applicant and inform him that all procedures under the Code of Conduct were followed correctly, that the application was dealt with in the same way as all other applications in that the plans were considered and informal discussions with the Planning Officer about the planning history of the site were conducted. The clerk will also inform the applicant that the council is one of many consultees, including the Highways Department and that the decision to refuse his application was taken by the Planning Officers with due regard to the adopted Unitary Development Plan and that he has a right of appeal against the decision.

07/162

Member's Community Reports (For information and inform future agendas)

- The wooden bench in the memorial garden has been damaged. The repairs to the bench will be ordered under Financial Regulations 3.4 to be carried out at the same time as the repair to the bench's arms.
- Station Road: The house in a very poor state of repair will be reported to the Enforcement Officer who will be asked what action can be taken.
- Station Road: The trees have not been cut back. The clerk will contact Ian Wood and ask that this be done as a priority.
- Advertising notice on the railings at Steeton Top: The clerk will contact the Enforcement Officer and ask what action the council can take?
- Green Lane and the public footpath at The Croft to the rear of Eastburn School: The verges and roadside areas are preventing the safe passage of pedestrians. The clerk will contact Ian Wood and ask that this be done as a priority.
- Councillor Blagden will issue an Informal invitation to the Vicar of St. Stephen's Church to attend a future meeting to introduce herself.

To note the date of the next meeting-

Wednesday 5 September 2007, 7.30 p.m. at Eastburn Junior and Infant School.

There being no further business the Chairman closed the meeting at 9.50p.m.

Chairman..... Date: 5 September 2007