



**Steeton-with-Eastburn Parish Council**

**The Minutes of the Meeting held at the Bowling Pavilion, Steeton,  
Wednesday 2 April 2008 at 7.30p.m.**

Present: Councillor Dr Harding (Chairman), Councillors Mrs. Blagden, Mrs Emmott, Hargreaves, Mrs Lear, Miss Moorhouse Mullen, Mrs Pickard, Mrs Townend and Weller.

In attendance: Mrs. C. Brown, Clerk, 3 Members of the public, 1 Member of the Press, Mr J. Steel (Planning Consultant), Councillors Naylor and Kelly, Ward Councillors. Mr Sanderson, Sutton Juniors Football Club

08/64 Member Resignations  
It was announced that Councillor Mrs Lear has tendered her resignation as she and her husband are emigrating. It was announced that Councillor Miss Moorhouse has tendered her resignation due, in part, to ill health. The Chairman thanked both councillors for their long service to the community and wished them both well in the future.

08/65 Apologies  
Apologies were sanctioned from Councillor Mrs Thompson  
Apologies were noted from Councillor Mallinson, Ward Councillor

08/66 Declaration of Interest  
Councillor Mrs Emmott declared personal interest in item 4 of the agenda, the land on Parkway/Clough Avenue, as a tenant of the land.  
Councillor Mrs Townend declared a personal interest in item 10 of the agenda, Bowling Pavilion, as the President of Steeton Bowling Club.

08/67 Minutes  
Resolved- That the Minutes of the Council Meetings held on 5 March 2008 and 17 March 2008 are approved as a true record and signed by the Chairman.  
The clerk's report on action taken and information received on items discussed at the meeting held 5 March 2008:

Minute Number	Action/Information
08/05	Notes: The Clerk will file the end of year tax return for the parish council on-line so that the council will receive a £100 credit towards the council's NI contributions in 2008/9
08/42	There has been no update from Highways regarding options to improve pedestrian safety on Sutton Lane. The chevrons at Hawcliffe Corner have been replaced.
08/48	The Clerk has reported the missing name plate for Stone Grove (Nos 11-20) again.
08/50	The Clerk sent an application with an expression of interest in being involved in the LEADER initiative.
08/52	The Clerk contacted BCEP and forwarded the response to Councillor Lear.
08/53	The portfolio of evidence for Quality Status was sent by recorded delivery. An acknowledgement has been received. Sheen Spence, YLCA, will check the contents of the file prior to submitting to NALC for assessment on 29 April 2008.
08/59	The Clerk is waiting for costs for in-house Code of Conduct training. The agreed comments were faxed to the LDF Planning Department on behalf of the council.
08/60	07/07624/FUL, Two storey extension at 7 Curlew Court, Steeton. The Planning Officer stated that the Planning Department will recommend approval as the requirements for building on washland are different for new builds and extensions. The Environment Agency has not raised any objections to the application. On consulting members, by e-mail, the majority still wanted to recommend refusal as the land is in the washland. This decision was forwarded to the Planning Officer. 08/00487/FUL, Conservatory at Cobbydale View, Whitley Head, Steeton. The Planning Officer stated that the Planning Department will recommend approval as the design is now acceptable and the overall increase in size is within permitted limits. On consulting members, by e-mail, the majority were prepared to support the Planning Officer. This decision was forwarded to the Planning Officer. Councillor Mallinson apologised for not attending meetings recently and offered to consider any items forwarded to him. Councillor Naylor has been on extended leave but has now returned. Water leak on Thornhill Road-this was dealt with the day after the March meeting. Glass on the play area near the bowling green. Parks and Landscapes clean up on a Monday or Tuesday every week. Cigarette litter-Mr Pollard has agreed to look in to this again and try and address the issue.

Pursuant to Minute 08/53: Dedicated Code of Conduct training has been offered by Mr Salman Mather, Bradford Council. It was suggested that Wednesday 11 June would be an appropriate date. The clerk will contact Mr Mather to see if this date is convenient for him.

- 08/68 K/H2.1 Housing Site Clough Avenue/Parkway (UDP Adopted October 2005)  
Mr Steel presented the proposed plans for the development of the site. The proposal is based on a planning brief from 1998 which Mr Steel agreed to forward to the clerk for information. Problems of access and the increase in traffic from Thornhill Road on to Skipton Road were highlighted. Mr Steel agreed to take the council's concerns back to his client. A full planning application will be submitted shortly which the parish council will consider under its statutory rights.
- 08/69 Police Issues  
i) Crime figures for February 2008: Burglary 2, Criminal Damage 2, Anti-Social Behaviour 12, Violent crime 1, Serious Violent Crime 0, Vehicle Crime 3, Youth Nuisance 2.  
ii) Letter from Inspector Sue Sanderson  
Resolved: To invite Inspector Sanderson to a future parish council meeting.  
iii) Police Tasking Meeting  
Councillor Mrs. Blagden reported on the meeting held 27 March 2008:
  - Request to increase the use of Speedwatch in Steeton and Eastburn
  - Parking on the puffin crossing is being monitored.
  - Illegal parking is being addressed with tickets being issued.
  - Anti-social behaviour at railway station: there have been increased patrols working with the British Transport Police
  - Underage drinkers after investigation it was reported that shopkeeper is not at fault. A young person who is just 18 years old may be supplying alcohol to minors.
  - The Police walking survey was a success and will be repeated in other areas of the parish in the future. The Police presence is reassuring to residents.
  - Police Post boxes: both have been emptied and 3 items attended toiv) Reports for communication to the police at the next Tasking Meeting
  - Young people are playing football in the Rse Grden, Eastburn, and damaging the plants.
  - Thanks are to be give to th Neighbourhood policing Team for their prompt attendance at an incident on Elmsley Sreet, Steeton.
- 08/70 Restrictions on travel by disabled persons in taxis  
The letter from the local resident was discussed. Councillor Naylor had consulted the Head of Fleet Services. Bradford Council, who confirmed that it is possible for taxis to be licensed for two wheel-chairs.  
Resolved: The Chairman will find out more information from the resident and forward it to Councillor Naylor.
- 08/71 Eastburn Playing Field:  
i) Sutton Junior Football Club requested permission to allow a schools football tournament to take place on the football field on 5/6 July to coincide with the Keighley Festival.  
Resolved: Permission to stage a schools football tournament on the field on 5/6 July was given in principle, subject to the drainage of the field not being started.  
ii) The date, time and venue of the AGM of the Eastburn Playing Fields Association were noted.  
Resolved: The clerk will advertise the details of the AGM as widely as possible.
- 08/72 Highways Issues  
i) The 30mph signs in Eastburn were discussed.  
Resolved: To make a request to Highways Department, Bradford Council, through Ward Councillor Naylor to for a flashing 30mph sign on Skipton Road, Eastburn close to the border with North Yorkshire.  
ii) Information regarding the replacement of safety barriers at the refurbished puffin crossing in Eastburn from Highways was discussed.  
Resolved: To request that the safety barrier be extended to its original length of 8 metres.
- 08/73 Youth Issues  
It was reported that the youth sessions at the church hall had failed to attract young people although the first session took place in very poor weather conditions and the second clashed with an event at South Craven School. The PCC have offered to make the hall available for another two sessions at no cost but this will not be taken up at the present time.  
i) The cost of supporting the provision of the youth vehicle for a trail period of 6 months over the summer was not available.  
Resolved: To express an interest to youth services in the provision of a weekly youth session utilising the youth vehicle but to defer a final decision until the cost of the service is known.
- 08/74 Bowling Pavilion  
i) The utilities levy applied by Bradford Council due to the high cost of electricity and water was discussed.  
Resolved: That the bowling club is asked to pay the utilities levy and therefore the annual charge to the bowling club will be £95.  
The clerk will send out the new agreement to the bowling club.
- 08/75 Register of Interests  
Resolved: Members will check their Register of Interests for veracity and return any amended forms to the clerk

- 08/76 Annual Parish Meeting  
The date, time and venue of the Annual Parish Meeting were noted. The Chairman will give the Annual Report and the Clerk will make the draft accounts 2007/8 available for inspection.  
Resolved: The clerk will advertise the details of the Annual Parish Meeting as widely as possible.
- 08/77 Churches Parish Magazine  
The inclusion of the parish council's logo on the cover of the churches magazine was discussed. The clerk advised members not to allow the use of the parish council logo on any publication for which it does not have editorial control.  
Resolved: To allow the use of the parish council logo on the churches parish magazine.
- 08/78 Nominations for Chairman of the council  
The Clerk outlined the procedure for nominating a member for the chairmanship of the council at the Annual Meeting of the Council. The clerk distributed nomination forms.
- 08/79 Finance  
i) To approve or otherwise the quarterly cashbook to 31 March 2008.  
Resolved: To accept the quarterly cashbook to 31 March 2008.  
ii) The carrying forward of budget amounts to specific projects for 2008/9 was discussed.  
Resolved: To carry forward the following amounts from 2007/8 to earmarked reserve budget headings for 2008/9 as required under Financial Regulations 3.5:
- o £12,000.00 for play provision
  - o £2,000.00 for youth provision
  - o £550.10 for the remedial electrical work at the bowling pavilion
  - o £3629.21 for the Parish Plan
  - o £1082.00 for legal fees (Land at Ash Grove)
- iii) Accounts for payment  
Resolved- That the accounts below are paid and the account balances be noted.

<b>Community Account</b>				<b>Opening Balance</b>	<b>£483.15</b>
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
26 March 2008			Transfer from Business Base Rate Tracker Account	£1,000.00	
26 March 2008	291	Silsden Town Council	Transport working Group costs	£98.29	
26 March 2008	73818000	Royal Mail	Refund Parish plan Mailing	£22.42	
2 April 2008	100586	Bradford Council	Bowling Pavilion Annual Fee		£95.00
2 April 2008	100587	Inland Revenue Only	Tax + N.I.		£143.71
2 April 2008	100588	Bradford Council	*Photocopying		£13.11
2 April 2008	100589	Newsquest Bradford Ltd	*Newsletter distribution		£27.44
30 April 2008	SO	C. Brown	Salary (15 hours per week, 2008/9 pay award pending)		£570.17
				<b>Closing Balance</b>	<b>£754.43</b>

\* Invoices arrived after publication of the agenda

<b>Business Base Rate Tracker Account</b>				<b>Opening Balance</b>	<b>£32,395.13</b>
Date	Cheque/ Reference	Payee	Details	Receipts	Payments
4 March 2008			Interest	£292.17	
26 March 2008			Transfer to Community Account		£1,000.00
				<b>Closing Balance</b>	<b>£31,687.30</b>

- 08/80 Correspondence-(For information and inform future agendas.)
- Playback magazine (Circulation envelope)
  - Lord mayor's Events 2008/9 (Circulation envelope)
  - Children Matter Newsletter (Circulation Envelope)
  - Eastburn Junior and Infant School Newsletter(Circulation envelope)
  - Information regarding 'Community Spaces' lottery grants:Noted
  - Minutes Keighley Area Committee, 7 February 2008 (Circulation envelope)
  - Letter of thanks from Steeton Cricket Club regarding the donation to junior cricket: Noted
  - Standards Board Newsletter (Circulation envelope)
  - ROSPA: Information regarding costs to carry out play area inspections: Noted
  - YRCC, Country Air (Circulation envelope)
  - Conservation Forum posters and information: Noted
  - E-mail from a resident regarding the football field. The clerk will inform the resident that council approve the locking of the gate to prevent casual car parking. The clerk will also ask the football club why a van is parked at the football ground.

08/81 City of Bradford Council Minutes and Reports  
None

08/82 Planning Matters:

i) Clustering of Parishes. The offer from Keighley Town Council was discussed.

Resolved: The council does not want to participate in a cluster group.

ii) Councillor Mullen reported on the LDF consultation meeting. It was noted that a lot more information is needed before an informed decision can be made regarding the LDF proposals.. It was thought that there would be elements of all four options in the final plan. Housing development should go hand in hand with small-scale employment opportunities. The town and parish councils will be consulted again in May. There had been a request for all comments to be forwarded to the parish and town councils.

iii) Planning Applications to be considered: None

iv) Planning decisions to be noted: None

v) Appeal Notification: None

08/82 Member's Community Reports (For information and inform future agendas)

- There are deep pot holes on Lyon Road close to lamp standard No 10.
- The wall opposite Airedale Hospital has been knocked down by a car.
- There are three walls damaged at Whitley Head
- There are pot holes outside No 18 High Street
- Corn Mill Green: two trees behind the garages are dead and need felling
- The white lining has not been done on Mill Lane and High Street.
- The stones at the edge of Chapel Rd Recreation Ground have not been replaced to stop cars parking on the grass.
- A sewer is leaking on Chapel Rd

To note the date of the next meeting-Wednesday 7 May 2008, 7.30 p.m. at Eastburn Junior and Infant School.

There being no further business the Chairman closed the meeting at 9.30p.m.

Chairman..... Date: 7 May 2008