

Eastburn Playing Fields Association

Minutes of the Trustees Meeting, Wednesday 10 March 2010, 7.00p.m.
The Bowling Pavilion, Steeton.

Present: Karen Pickard (Chairman), Gladys Emmott, Pam Blagden, David Mullen and Hilda Townend
In attendance: Cheryl Brown, Clerk to the Trustee Body

10/005 Apologies
Su Thompson and Roger Lambert

10/006 Community Spaces 'Groundworks' award
a) The Clerk reported that the first grant claim had been completed and submitted. The grant claimed was received by BACS in to the bank account on 24 February 2010.
b) A sustainability grant application for £2940.00 has been submitted to David Lawson, Facilitator, for signature and forwarding to Community Spaces 'Groundworks'. The sustainability grant will enable the association to organise activities at Eastburn Playing Field to encourage and increase the use of the space.

10/007 Pugh-Lewis Contract
a) The first stage of the drainage works is complete. A second soak-away was added to the scheme to take more water from the field. The cost of this additional work is largely compensated by a reduction in costs due to the contractor not having to remove spoil from the site. The drainage work was very difficult and took much longer than anticipated due to adverse weather conditions.
b) The extensive reinstatement work required may mean that the budget will need to be increased by approximately £1000. It is hoped that this can be accommodated by the 5% contingency allowed for in the grant application. Any shortfall can be taken from the Ward Investment Fund allowance as agreed in the budget paper at the parish council meeting held 10 February 2010.

10/008 Finance:

			Opening Balance	£170.00
	Cheque/ref	Payee	Receipts	Payments
24 February 2010	Claim 1	Community Spaces	£5790.32	
10 March 2010	100005	Pugh-Lewis Ltd		£5790.32
			Closing Balance	£170.00

10/009 Opening Event
a) The date of the opening event is set at 24 April 2010. The event will start at 1.00p.m. and the official opening ceremony will be at 1.30p.m. Players and the Mascot from Keighley Cougars RFL will perform the opening ceremony. Cougars will also supply balloons and some 'freebies' along with publicity in their match programme and PA system. Jai Freestyle Martial Arts will organise some fitness workshops with children. Richard Law will be commissioned to carry out 'bodging' activities. Pennine Forge will attend and demonstrate smithing work. The NPT will be asked for assistance with security and car parking. Other activities will be discussed at the parish council and Steering Group meetings.
b) The next Steering Group meeting will be held at Eastburn School on Thursday 18 March at 6.30p.m.

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Date.....

Chairman: Karen Pickard
Vice-Chairman: Gladys Emmott
Clerk: Cheryl Brown

Registered Charity: 101088